



MEETING MINUTES

HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE

Tuesday, September 26, 2017

7:00 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, City Council Chambers

Members Present: Ald. Rainey, Ald. Braithwaite, Ald. Wynn, Ald. Wilson, C. Goddard, S. Jones, G. Mackey, M. Miro, J. Sanke

Members Absent: Ald. Rue Simmons

Presiding Member: Ald. Rainey, Committee Chair

Staff: L. Biggs, S. Flax, J. Wingader

Call to Order / Declaration of Quorum

Chair Rainey declared a quorum of the Housing and Community Development Act Committee and called the meeting to order at 7:10 pm.

Approval of Meeting Minutes: June 27, September 14, & September 19

Ms. Goddard moved approval of the minutes as presented, Ald. Braithwaite seconded the motion and it was approved unanimously.

2017 CDBG Funding—Committee Discussion and Recommendations

Chair Rainey explained that the Housing & Community Development Act Committee would discuss and make funding recommendations for the 2018 Community Development Block Grant (CDBG) program and suggested the Committee approve by category. Ald. Wilson moved to fund CDBG administration in the amount of \$300,000, seconded by Ald. Braithwaite; the motion was unanimously approved.

Ald. Wilson spoke to the anticipated reduction to 2018 CDBG award and the challenge of having to reduce funds for public services. Ms. Sanke moved her recommendations for public service projects; Ald. Wilson seconded the initial allocation suggestions. The Committee discussed allocation suggestions for specific programs. When there was no further discussion, the amounts were verified by staff as follows: Family Focus, After School program funded in the amount of \$15,000, YOU: STEAM for Teens, Josselyn Center, Turning Point, and Jewish Child & Family Services received no funding, Open Studio Project, Art & Action funded in the amount of \$4,000, Evanston Scholars, College Readiness funded in the amount of \$15,000, Youth Job Center, Youth Employment program funded in the amount of \$21,000, James B. Moran Center, Youth Advocacy funded in the amount of \$20,000, Impact Behavioral Health Partners, Supported Employment program funded in the amount of \$15,000, Shore Community Services, Vocational program funded in the amount of \$7,448, North Shore Senior Center, Grandparents Raising Grandchildren program funded in the amount of \$9,000, Meals at Home, Home Delivered Meals program funded in the amount of \$15,000, Interfaith Action, Emergency Overnight Shelter program funded in the amount of

\$15,000, YWCA, Domestic Violence Services program funded in the amount of \$25,000, Connections for the Homeless, Supportive Housing program funded in the amount of \$15,000, City of Evanston, Target Area Graffiti Removal funded in the amount of \$20,000, City of Evanston, Summer Youth Employment funded in the amount of \$10,000 and City of Evanston, Certificate of Rehab. & Record Sealing funded in the amount of \$30,000. Ms. Sanke moved approval seconded by Ald. Braithwaite. There was discussion about the Committee's goal to support previously funded agencies and support new programs; members thanked agencies for their presentations and services. Chair Rainey called for a vote and the committee voted unanimously to approve the Public Services allocations.

Ald. Rainey moved to fund Housing Rehab. Administration in the amount of \$100,000 and Rehab. Loan Repayments in the amount of \$66,122 seconded by Ald. Wilson; the committee voted unanimously to approve the allocations. The committee discussed funding for Code Enforcement and potential sources of revenue from upcoming City projects. There was also discussion about funding for Public Facilities projects, the scope of proposed improvements and potential additional sources of revenue to fund City capital improvement projects. Lara Biggs, Engineering and Capital Planning Bureau Chief, clarified the scope of City projects including Alley Paving and Street Resurfacing projects under various funding scenarios; she provided additional information about how project locations are identified. There was discussion about timing of projects. Sarah Flax, Housing & Grants Administrator, provided information about the process for receiving grants and timing of release of funds; she also discussed the process for reallocating funds.

Staff confirmed the following allocations: Code Enforcement funded at \$313,899, No funding for Foster Field Renovations, Mason Park Field House Roof Replacement funded at \$110,000, Alley Paving project funded at \$210,000, Street Resurfacing Project funded at \$290,000, and the Economic Development Loan Recapitalization funded at \$50,000. Committee members clarified that if revenue to complete park projects came from other sources, DBG funds would be reallocated to the Alley Paving project. Ms. Sanke moved to approve allocations seconded by Ald. Braithwaite; the committee voted unanimously to approve the allocations.

Staff/Citizen Comment

Ms. Flax asked the Committee to consider the date of the next meeting to see if anyone wanted to reschedule in light of the Thanksgiving holiday. Members agreed that the next scheduled meeting would take place Tuesday, November 21 and would close the public comment period for the City's 2018 Draft Action Plan.

Adjournment

There being no further business, Chair Rainey called for a motion to adjourn seconded by Ald. Wilson; motion passed unanimously and the meeting adjourned at 8:15 pm.

Respectfully submitted,

Jessica Wingader
Grants and Compliance Specialist

2018 CDBG Allocations - Estimated Grant

	2018 Request	Committee Recommendation	
Total Applications	\$ 2,925,866	\$ 1,676,469	
Total Estimated Funds Available	\$ 1,676,469	\$ 1,676,469	
Estimated To Be Cut:	\$ 1,249,397	\$ (0)	
Program/Project Name	2018 Request	Committee Recommendation	% of Request
City/CDBG Administration & Planning	\$ 300,000	\$ 300,000	100%
Administration Subtotal	\$ 300,000	\$ 300,000	100%
Spending cap (20% of entitlement)	\$ 300,000	\$ 300,000	
Amount over (under) cap	\$ -	\$ -	
Family Focus/The Future Focus-Youth Program	\$ 20,000	\$ 15,000	75%
Youth & Opportunity United/STEAM is For Teens	\$ 25,000	\$ -	
Open Studio Project/Art and Action	\$ 10,000	\$ 4,000	40%
Evanston Scholars/College Readiness	\$ 30,500	\$ 15,000	49%
Youth Job Center/Youth Employment Programs	\$ 50,000	\$ 21,000	42%
Moran Center/Legal & Social Services	\$ 30,000	\$ 20,000	67%
Impact Behavioral Health/Employment Services	\$ 25,000	\$ 15,000	60%
Shore Community Services/Vocational Training	\$ 20,000	\$ 7,448	37%
The Josselyn Center/Psychiatric Services	\$ 12,000	\$ -	0%
Turning Point/Open Access Program	\$ 10,000	\$ -	0%
Jewish Family Services/Financial Counsel & Case Mgmt	\$ 10,000	\$ -	0%
North Shore Senior Center/Grandparents Raising	\$ 15,000	\$ 9,000	60%
Meals At Home/Home-Delivered Meals	\$ 20,000	\$ 15,000	75%
Interfaith Action/Emergency Overnight Shelter	\$ 20,000	\$ 15,000	75%
YWCA Evanston-NS/Domestic Violence Services	\$ 35,000	\$ 25,000	71%
Connections for the Homeless/Supportive Housing	\$ 45,000	\$ 15,000	33%
City/Target Area Graffiti Removal	\$ 47,000	\$ 20,000	43%
City/Summer Youth Employment Program	\$ 25,000	\$ 10,000	40%
City/Certificate of Rehab & Record Sealing	\$ 75,000	\$ 30,000	40%
Public Services Subtotal	\$ 524,500	\$ 236,448	45%
Spending cap (15% of entitlement +RL+PI)	\$ 236,448	\$ 236,448	
Amount over (under) cap	\$ 288,052	\$ 0	
City/Housing Rehab Administration	\$ 210,244	\$ 100,000	48%
Housing Rehab Loan Repayments	\$ 66,122	\$ 66,122	100%
Housing Rehabilitation Subtotal	\$ 276,366	\$ 166,122	60%
City/CDBG Target Area Code Enforcement	\$ 375,000	\$ 313,899	84%
Code Enforcement Subtotal	\$ 375,000	\$ 313,899	84%
Friendship Baptist Church/Senior Access Project	deferred	NA	NA
City/Foster Athletic Field Renovations	\$ 350,000	\$ -	0%
City/Mason Park Field House Roof Replacement	\$ 110,000	\$ 110,000	100%
City/Alley Paving Project	\$ 600,000	\$ 210,000	35%
City/Street Resurfacing Project	\$ 290,000	\$ 290,000	100%
Public Facilities Subtotal	\$ 1,350,000	\$ 610,000	45%
City/Economic Development Loan Fund Recapitalization	\$ 100,000	\$ 50,000	50%
Economic Development Subtotal	\$ 100,000	\$ 50,000	50%
Totals	\$ 2,925,866	\$ 1,676,469	
Total Estimated Funds Available	\$ 1,676,469	\$ 1,676,469	
Estimated To Be Cut:	\$ 1,249,397	\$ (0)	

Estimated Funds Available:

Est 9/19/17

2018 CDBG Grant (estimated 7.5% under 2017 grant of \$1,622,067)	\$ 1,500,000
2017 Revolving Loan repayments	\$ 66,122
2017 Program Income	\$ 10,197
Unspent Prior Years Funds for Reallocation	\$ 100,150
Total Available Funds:	\$ 1,676,469